

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Moran Township School

Date of Drill: 9-14-20 Time drill was held: 9:07 (pm am)

Exact time required to evacuate/shelter/secure: 67 seconds

Total Participants: 69 students + 13 adults

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2020-2021.

Name of person conducting drill: Kristina Matson

Title of person conducting drill: Admin. Assistant

Signature of person conducting drill: Kristina Matson

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title: \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)

Name & Title: \_\_\_\_\_