

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Moran Township School District

Date of Drill: 4-15-24 Time drill was held: 8:38 (pm/am)

Exact time required to evacuate/shelter/secure: 44 sec.

Total Participants: 78 Students
10 Adults

Remarks: _____

This report is for emergency drill # 3 for school year 2023-2024.

Name of person conducting drill: Julie Moore

Title of person conducting drill: Admin. Asst. (sub)

Signature of person conducting drill: Julie Moore

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

Fire (fire chief or designee)
Name & Title: _____