

# School Emergency Drills Documentation Form

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| <p><u>Time of Drill</u></p> <input checked="" type="checkbox"/> Standard<br><input type="checkbox"/> Class Change<br><input type="checkbox"/> Recess<br><input type="checkbox"/> Other Events | <p><u>Type of Drill</u></p> <input checked="" type="checkbox"/> Fire Drill (6 required)<br><input type="checkbox"/> Tornado Drill (2 required)<br><input type="checkbox"/> Lock Down/Shelter in Place Drill<br><input type="checkbox"/> (2 required) |
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Name of Reporting School: Maran Township School

Date of Drill: 9-25-19 Time drill was held: 8:25 (pm/am) 3

Exact time required to evacuate/shelter/secure: 47 seconds

Total Participants: 85 students + 11 adults

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2019/20

Name of person conducting drill: Amy Kestel / Kristina Watson

Title of person conducting drill: Superintendent / Secretary

Signature of person conducting drill: Kristina Watson

Drill was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

OR

Fire chief or designee  
Name & Title: \_\_\_\_\_